

PARTNER WORK

The Workforce Development Board for the Pittsburgh Area



Building a thriving workforce for the Pittsburgh region.

J u n e 7 , 2 0 1 9



BOARD OF DIRECTORS

Allen, Will
 Managing Partner
 Nascent Group Holdings

Barcaskey, Richard
 Executive Director
 Constructors Association of
 Western PA

Belechak, Joseph
 Principal
 Davies Consulting

Bell, Natalie
 Director, Talent Acquisition-
 Recruitment Service Delivery
 UPMC

Bullock, Dr. Quintin
 President
 Community College of Allegheny
 County

Camino, Chris
 Americas Leader, Strategic
 Customer Engagements
 Amazon

Caplan, Debra
 Executive in Residence
 The Forbes Funds

Cherna, Marc
 Director
 Allegheny County
 Department of Human Services

Cooper, Mary Frances
 President and Executive Director
 Carnegie Library of Pittsburgh

Coplan, David A.
 Executive Director
 Human Services Center Corp.

Dugan, Ann
 Founder
 Institute for Entrepreneurial
 Excellence/University of Pittsburgh

Ellsworth, Laura
 Partner-in-Charge of Global
 Community Service Initiatives
 Jones Day

Ferraro, Melissa
 Senior Vice President, Human
 Resources
 Allegheny Health Network

Gittlen, Ike
 Representative
 United Steelworkers

Harris, Carey
 Executive Director
 Literacy Pittsburgh

Katona, Marci
 District Administrator
 Office of Vocational Rehabilitation

Kelly, Darrin
 President
 Allegheny/Fayette Central Labor
 Council, AFL-CIO

Kuzma, Lisa
 Senior Program Officer
 Richard King Mellon Foundation

Lane, Majestic
 Deputy Chief of Staff, Office of
 Mayor William Peduto
 City of Pittsburgh

Malone, Dave
 Chairman and CEO
 Gateway Financial

Massaro, Steve
 President
 Massaro

McLaughlin, Caitlin
 Executive Vice President, Director
 of Talent Lifecycle
 PNC

Melcher, Tom
 Business Manager
 Pittsburgh Regional Building Trades
 Council

Mendoza, Brandon
 Executive Director
 NAIOP Pittsburgh

Nobers, Jeff
 Executive Director
 Builders Guild of Western PA

Pipitone, Scott
 President and CEO
 Pipitone Group

Pollard, Joshua
 President and CEO
 Omicelo

Powers, Beth
 Senior Vice President and Chief
 Human Resources Officer
 ATI

Rendulic, Mark
 Market President
 Citizens Bank

Staszko, Frank
 Assistant Regional Director
 PA Department of Labor and
 Industry, Bureau of Workforce
 Partnerships and Operations

Thomas, John
 Chief Financial Officer
 ECHO Realty

Trybus, Jessica
Partner4Work Secretary
 Founder and Chief Games Officer
 Simcoach Games

Washington, Dr. Nancy
 Director
 Allegheny Housing Rehabilitation
 Corporation

Williamson, Sam
 Chair
 Urban Redevelopment Authority
 Western PA Area Leader, 32BJ
 Service Employees International
 Union

PARTNER4WORK (P4W) Board of Directors' Meeting

9 AM June 7, 2019

1-877-820-7831; 396334

1. Welcome and call to order

Jessica Trybus, Secretary

2. Governance

Debra Caplan, Chair

Candidates

- Chair: **David Malone, Chairman and CEO, Gateway Financial**
- Vice Chair: **Laura Ellsworth, Partner-in-Charge of Global Community Service, Jones Day**
- Secretary: **Darrin Kelly, President, Allegheny Fayette Central Labor Council, AFL-CIO**
- Treasurer: **Lisa Kuzma, Senior Program Officer, Richard King Mellon Foundation**

ACTION: Elect the slate of officers as presented by the Governance Committee for a two-year term.

3. Committee reports

- I. Service Delivery

Jess Trybus, Chair

ACTION: Award the one-stop operator contract to ResCare Workforce Services for an amount not to exceed \$407,000 for one year beginning July 1, 2019, which is to include funding for five existing staff in the one-stop system, a dedicated operator staff position, and related costs to perform the duties.

4. Open forum and Public Comment Period

Individual speakers limited to three (3) minutes

5. Adjournment

ACTION

Award the one-stop operator contract to ResCare Workforce Services for an amount not to exceed \$407,000 for one year beginning July 1, 2019, which is to include funding for five existing staff in the one-stop system, a dedicated operator staff position and related costs to perform the duties.

BACKGROUND

Under the Workforce Innovation and Opportunity Act (WIOA), workforce boards are required to procure and select a One-Stop Operator (OSO) to facilitate the coordination of PA CareerLink® partners and to ensure the seamless delivery of services at the PA CareerLink® centers. The Operator is responsible for the functional management and general operations of the PA CareerLink® centers, and the Operator is responsible for facilitating collaboration and integration between all PA CareerLink® partners. The Operator will:

- Help to ensure seamless service delivery to job seekers and employers across the two Title I service providers and their respective PA CareerLink® offices;
- Develop and implement policy changes, process enhancements, customer service standards and plans for continuous improvement at PA CareerLink® that reflect an integrated system, efficient use of resources and nonduplication of efforts;
- Ensure roles and responsibilities of partners are well-defined, integrated and aligned with shared vision and goals of the PA CareerLink® system;
- Implement and monitor the negotiated One-Stop Partner MOU, consistent with WIOA and its implementing regulations, concerning the operation of PA CareerLink®;
- Convene and facilitate regular meetings of partner agencies to review PA CareerLink® operations, performance, and progress toward shared vision and goals;
- Lead strategic conversations about how to improve the system overall (increase hours, select better locations, improve service experience, look and feel of sites, etc.);
- Institute better referral tracking mechanisms and outcomes across partners;
- Analyze customer data to identify areas of improvement;
- Manage the day-to-day operations of the sites by supervising the team of Site Administrator and Career Resource Room (CRC) staff;
- And overall ensure a positive customer experience at the centers for job seekers and employers.

Partner4Work received three proposals:

- Phase 4
- ResCare
- Dynamic Workforce Solutions

A committee of staff and board members scored the proposals.

Earl Buford
Chief Executive Officer

Matt Aelmore
Program Evaluation Manager

Jack Bailey
Database Specialist

Crystaline Barger
Learn & Earn Assistant Manager

Alex Bice
PULSE Fellow

Tracey Carey
Chief Strategy Officer

Cassandra Confer
L&E Field Service Member

David Conway
Apprenticeship Manager

Dillon Corbridge
Data Coordinator

John Crowe
Program Coordinator, EARN Work
Ready

Kayleigh Del Cotto
DWG Coordinator

Ryan Dodson
Junior Accountant

Carolyn Ford
Contract Administrator

Nancy Frederick
Assistant Grants Manager

Julia Gagosian
PULSE Fellow

Shuly Goldman
Learn & Earn Manager

Markie Harrison
Learn & Earn Field Service Member

Jasmine Herrera
Executive Assistant

Ray Herron
Chief Financial Officer

Nic Jaramillo
Operations Manager

Katrina Kadisevskis
Adult Workforce Programs
Coordinator

Lenny Kistler
Youth Programs Manager

Dylan Knutson
Grant Writer

Kristin Kramer
Director of Fiscal

Erin Kucic
Compliance Specialist

Edgar Largaespada
Industry Partnership Developer

Markese Long
Neighborhood Innovation Manager

McCrae Martino
Chief Program Officer

Kristine Masta
Director of Development

Cory Matz
IT Specialist

Jesse McLean
Youth Program Coordinator

Priscilla Montoya
Compliance Specialist I

Dillon Moore
Director of Policy

Franklin Mosley
Receptionist

Sarah Owen
Grant Writer

Jennifer Pajewski
Director of Special Relationships

Nathan Petrillo
Communications Manager

Susie Puskar
Director of Youth Innovation

Davina Reed
Fiscal Compliance Specialist

Kris Roper
Senior Accountant

Jonathan Ross
Compliance Specialist

Laura Saulle
Director of Strategic Innovation

Andy Smith
Director of Adult Workforce Programs

Katrina Steinley
Business Intelligence Analyst

Lara Sullivan
Program Manager, WIOA Title 1 Adult
& Dislocated Worker Services

Jason Thompson
HR Specialist

Tony Townsend
Industry Partnership Developer

Sharon Watkins
MUS Compliance Manager

PA CAREERLINK® PITTSBURGH/ALLEGHENY COUNTY SYSTEM

**COMPREHENSIVE
CENTERS**

Allegheny East

2040 Ardmore
Boulevard
Pittsburgh, PA 15221
412-436-2225
TTY 412-271-4217

Downtown Pittsburgh

Wood Street
Commons
301 Wood Street
Pittsburgh, PA 15222
412-552-7100
TTY 412-552-7044

REGIONAL CENTERS

Alle-Kiski

1150 5th Avenue,
Suite 200
New Kensington, PA
15068
724-334-8600
TTY 724-334-8713

Mon Valley Regional

570 Galiffa Drive
Donora, PA 15033
724-379-4750
TTY 724-379-5981

Partner4Work, formerly 3 Rivers Workforce Investment Board, leads the development, integration and implementation of a world-class workforce development system in Pittsburgh and Allegheny County.

Mission

Lead the development, integration, and implementation of a world-class workforce development system in Pittsburgh and Allegheny County.

Vision

We will be a community leader, an innovator, a strong partner, inclusive, a bridge builder between human services and workforce development systems, a model workplace.

Values

We will lead with integrity; treat individuals respectfully and support all individuals in their quest for meaningful employment; be inclusive in recognizing diversity; be excellent stewards of public resources; respect employers' diverse talent needs.

Partner4Work

Centre City Tower, Suite 2600
650 Smithfield Street
Pittsburgh, PA 15222
Phone: (412) 552-7090
Fax: (412) 552-7091
www.partner4work.org

Equal Opportunity Employer

Auxiliary aids and services are available upon request. Reasonable accommodations can be made when requested in advance. Please call (412) 552-7090 or email info@partner4work.org with your request.

